

<b>CHAPTER</b> Administrative	<b>CHAPTER</b> 01	<b>SECTION</b> 001	<b>SUBJECT</b> 30
<b>SECTION</b> Governance/Leadership		<b>DESCRIPTION</b> Board Operations	
<b>WRITTEN BY</b> Dr. Robert M. Sprague, CEO	<b>REVISED BY</b> Lisa Ruddy, MPH, QI Supervisor & Mandi Brace, Administrative Services Support Manager		<b>AUTHORIZED BY</b> Brooke Sankiewicz, LMSW, CADDC, CEO

**APPLICATION:**

<input checked="" type="checkbox"/> CMH Staff	<input checked="" type="checkbox"/> Board Members	<input checked="" type="checkbox"/> Provider Network	<input checked="" type="checkbox"/> Employment Services Providers
<input checked="" type="checkbox"/> Employment Services Provider Agencies	<input checked="" type="checkbox"/> Independent Contractors	<input checked="" type="checkbox"/> Students	<input checked="" type="checkbox"/> Interns
<input checked="" type="checkbox"/> Volunteers	<input checked="" type="checkbox"/> Persons Served		

**POLICY:**

The Lapeer County Community Mental Health (LCCMH) Board ensures ethical, effective, and legally compliant governance of the organization.

**STANDARDS:**

- A. The LCCMH Board follows By-Laws of the LCCMH Services Board and the Michigan Mental Health Code (MCL section 330.1226).
- B. LCCMH operates as a department within Lapeer County Government under the authority of the Lapeer County Board of Commissioners.
- C. Board members act in accordance with the LCCMH Form #170-B Code of Ethics and Professional Conduct. See LCCMH Policy 01.002.80 Code of Ethics.
- D. The LCCMH Board may adopt resolutions to formally state its positions and directives.

CHAPTER Administrative	CHAPTER 01	SECTION 001	SUBJECT 30
SECTION Governance/Leadership		DESCRIPTION Board Operations	

## **PROCEDURES:**

- A. Management rights are delegated to the Chief Executive Officer (CEO) and are carried out in accordance with the agreement between Lapeer County Board of Commissioners and Teamsters LOCAL 214 Agreement.
- B. Board meetings are conducted in compliance with the Michigan Open Meetings Act, Act 267 or 1976.
- C. Notices of regular and special meetings of the LCCMH Board are posted in accordance with applicable legal requirements.
- D. Meeting information and materials packets are prepared and distributed to Board members at least three business days prior to regularly scheduled and special board meetings.
- E. LCCMH Board receives per diem reimbursement as established by the Lapeer County Board of Commissioners and outlined in the County of Lapeer Per Diem Rates and Mileage Reimbursement for Elected/Appointed Board and Committees Policy.
- F. New board members appointed by the Lapeer County Board of Commissioners are scheduled for a formal orientation session upon appointment.
- G. Quorum and voting procedures are governed by the By-Laws of the LCCMH Services Board and the Michigan Open Meetings Act, Act 267 or 1976.

## **REFERENCES:**

By-Laws of the LCCMH Services Board  
 County of Lapeer Per Diem Rates and Mileage Reimbursement for Elected/Appointed Board and Committees Policy  
 Lapeer County Board of Commissioners and Teamsters LOCAL 214 Agreement  
 LCCMH Form #170-B Code of Ethics and Professional Conduct  
 LCCMH Policy 01.002.80 Code of Ethics  
 Michigan Open Meetings Act, Act 267 of 1976

LR & MB

**Supersedes:** #01/04003 dated 01/14/2004