

CHAPTER Administrative	CHAPTER 01	SECTION 001	SUBJECT 30
SECTION Governance/Leadership		DESCRIPTION Board Operations	
WRITTEN BY Dr. Robert M. Sprague, CEO	REVISED BY Lisa Ruddy, MPH, QI Supervisor & Mandi Brace, Administrative Services Support Manager		AUTHORIZED BY Brooke Sankiewicz, LMSW, CADC, CEO

APPLICATION:

☒ CMH Staff	☒ Board Members	☒ Provider Network	☒ Employment Services Providers
☒ Employment Services Provider Agencies	☒ Independent Contractors	☒ Students	☒ Interns
☒ Volunteers	☒ Persons Served		

POLICY:

The Lapeer County Community Mental Health (LCCMH) Board ensures ethical, effective, and legally compliant governance of the organization.

STANDARDS:

- A. The LCCMH Board follows By-Laws of the LCCMH Services Board and the Michigan Mental Health Code (MCL section 330.1226).
- B. LCCMH operates as a department within Lapeer County Government under the authority of the Lapeer County Board of Commissioners.
- C. Board members act in accordance with the LCCMH Form #170-B Code of Ethics and Professional Conduct. See LCCMH Policy 01.002.80 Code of Ethics.
- D. The LCCMH Board may adopt resolutions to formally state its positions and directives.

CHAPTER Administrative	CHAPTER 01	SECTION 001	SUBJECT 30
SECTION Governance/Leadership		DESCRIPTION Board Operations	

PROCEDURES:

- A. Management rights are delegated to the Chief Executive Officer (CEO) and are carried out in accordance with the agreement between Lapeer County Board of Commissioners and Teamsters LOCAL 214 Agreement.
- B. Board meetings are conducted in compliance with the Michigan Open Meetings Act, Act 267 of 1976.
- C. Notices of regular and special meetings of the LCCMH Board are posted in accordance with applicable legal requirements.
- D. Meeting information and materials packets are prepared and distributed to Board members at least three business days prior to regularly scheduled and special board meetings.
- E. LCCMH Board receives per diem reimbursement as established by the Lapeer County Board of Commissioners and outlined in the County of Lapeer Per Diem Rates and Mileage Reimbursement for Elected/Appointed Board and Committees Policy.
- F. New board members appointed by the Lapeer County Board of Commissioners are scheduled for a formal orientation session upon appointment.
- G. Quorum and voting procedures are governed by the By-Laws of the LCCMH Services Board and the Michigan Open Meetings Act, Act 267 of 1976.

REFERENCES:

By-Laws of the LCCMH Services Board
 County of Lapeer Per Diem Rates and Mileage Reimbursement for Elected/Appointed Board and Committees Policy
 Lapeer County Board of Commissioners and Teamsters LOCAL 214 Agreement
 LCCMH Form #170-B Code of Ethics and Professional Conduct
 LCCMH Policy 01.002.80 Code of Ethics
 Michigan Open Meetings Act, Act 267 of 1976

LR & MB

Supersedes: 01/04003 dated 01/14/2004, #01/04004 dated 01/14/2004, #01/04006 dated 01/14/2004, #07/04032 dated 07/28/2004, #01/08002 dated 01/08/2008, and #01/08003 dated 01/08/2008