,LAPEER COUNTY COMMUNITY MENTAL HEALTH **Date Issued** 09/24/2014
Date Revised: 07/13/18; 11/19/24; 04/21/26; 10/20/26

CHAPTER Health/Medical	**CHAPTER** 03	**SECTION** 001	**SUBJECT** 40
SECTION Drugs and Medication	**DESCRIPTION** Medication Disposal		
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APPLICATION:

☒CMH Staff	☐Board Members	☐Provider Network	☒Employment Services Providers
☐Employment Services Provider Agency	☒Independent Contractors	☒Students	☒Interns
☒Volunteers	☐Persons Served		

POLICY:

Lapeer County Community Mental Health (LCCMH) follows established guidelines for the proper disposal of medications.

STANDARDS:

A. LCCMH staff dispose of discontinued, expired, damaged, or unwanted medication.

B. LCCMH contracts with a medication disposal company for onsite disposal.

C. Medication can also be disposed of by LCCMH staff or persons served in the community at a designated drug take-back site.

PROCEDURES:

A. Staff identify the need to dispose of medication. The medication is separated from other medications, if applicable.

B. For medication belonging to a person served, staff use pharmacy label information to complete LCCMH Form #138 Disposal of Medications, regardless of the method of disposal used. If the medication is a controlled substance, a witness signature is required.

C. Medications are disposed of onsite, using protocol from the medication disposal company.

   1. All identifying information on pharmacy bottle label is removed or made illegible on the medication container prior to disposal.

   2. Medication is disposed of in its original packaging.

   3. Liquid medication must be in its original closed container then sealed inside a plastic baggie to prevent leaks.

D. Nurses dispose of sample medication as-is and update the Sample Medication Inventory Log.

E. Staff in the community may also dispose of medications at a designated Michigan Drug Take Back site, such as the Lapeer County Sheriff's office, Lapeer City Police office, Michigan State Police post, or a participating pharmacy.

Definitions:

Controlled Substances: drugs, substances, and certain chemicals used to make drugs are classified in to five distinct schedules (I – V). The five schedules are found at https://www.dea.gov/drug-scheduling and a listing of controlled substances can be found at https://www.deadiversion.usdoj.gov/schedules/orangebook/c_cs_alpha.pdf

References:

LCCMH Form #138 Disposal of Medications

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