



FULL SERVICE BOARD
Meeting Minutes
April 18, 2024 / 5:30 p.m.

Public Hearing (before official Board Meeting): Tabitha Welch presented the annual Needs Assessment data.

The Lapeer County Community Mental Health Full Service Board met on Thursday, April 4, 2024 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Catherine Bostick
Brad Haggadone
Jerry Webb
William Hamilton
Lori Curtiss
Rex Ziebarth

Laura Moore – CCO
Emma McQuillan – CFO
Mandi Brace – Executive Secretary/recorder

Absent:

Donna Shelton
Truman Mast
Cheryl Howell
Mary Linn Voss
Brooke Sankiewicz – CEO

Guests:

Stephanie Hamilton
Tabitha Welch
Lisa Ruddy

Call to Order: The meeting was called to order by Chairperson Bostick at 5:50 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations: None.

Finance:

A. Expenditures List: March 2024

0424-006: Motion was made by B. Haggadone seconded by W. Hamilton to approve the March 2024 Expenditures. All in favor. Motion carried unanimously.

B. Balance Sheet: March 2024

0424-007: Motion was made by W. Hamilton seconded by J. Webb to approve the March 2024 Balance Sheet. All in favor. Motion carried unanimously.

C. General Ledger (Revenue/Expenses): March 2024

0424-008: Motion was made by K. Morris seconded by W. Hamilton to approve the March 2024 General Ledger. All in favor. Motion carried unanimously.

D. Audit Committee Report: March 2024 Payroll

- For information.

E. Contract List: April 2024

0424-009: Motion was made by W. Hamilton seconded by J. Webb to approve the April 2024 Contract List. All in favor. Motion carried unanimously.

1. Approval of Meeting Minutes:

A. April 4, 2024 Full Service Board Meeting Minutes

0424-010: Motion was made by B. Haggadone seconded by W. Hamilton to approve the April 4, 2024 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

2. Action Items:

A. Transfer \$89,661.33 from appropriation to expenditure, representing the second of three installments toward the annual allocation of \$268,984.00

0424-011: Motion was made by W. Hamilton seconded by L. Curtiss to approve the transfer of \$89,661.33 from appropriation to expenditure, representing the second of three installments toward the annual allocation of \$268,984.00. All in favor. Motion carried unanimously.

B. Replace drinking fountain at Harmony Hall with a bottle fill fountain at a cost of \$2,500.00

0424-012: Motion was made by B. Haggadone seconded by R. Ziebarth to approve the replacement of a drinking fountain at Harmony Hall with a bottle fill fountain at a cost of \$2,500.00. All in favor. Motion carried unanimously.

C. Election of officers

0424-013: Motion was made by W. Hamilton seconded by R. Ziebarth to set aside the rules and cast a unanimous ballot for the following slate of officers C. Bostick for Chairperson, B. Haggadone for Vice Chairperson, K. Morris for Secretary and L. Curtiss for Treasurer. C. Bostick asked three times if there were any other nominations. Hearing none, all in favor. Motion carried unanimously.

D. Approve the MOU between Region 10 and Lapeer CMH CCBHC

0424-014: Motion was made by W. Hamilton seconded by J. Webb to approve the MOU between Region 10 and Lapeer CMH CCBHC. All in favor. Motion carried unanimously.

3. Discussion Items: None.

4. CEO Report:

- Brooke has a meeting with Superintendent, Matt Wandrie and LCS Operations Director, Brian Badder next week in regards to Maple Grove school.

5. Region 10 Update: No update until after the meeting tomorrow.

6. Informational/Correspondence:

A. May 2024 Calendar

B. Golden Arrow Statement of Activities

Adjourn: R. Ziebarth motioned to adjourn, seconded by W. Hamilton at 6:12 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board