

The Lapeer County Community Mental Health Full Service Board met on Thursday, April 27, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Laird Kellie
Donna Shelton
Cheryl Howell
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Ronald Barnard
Tom Kohlman

Lauren Emmons – CEO
Emma McQuillan – CFO
Brooke Sankiewicz – CCO
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Truman Mast

Guests:

Kelly North – HR Assistant

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time:

- Kelly North introduced herself to the board.

Changes to the Agenda: None.

Presentations:

Personnel Report:

- A. Staffing Report: April 2022
 - Lisa Ruddy passed the National Compliance Exam. She is now a Certified Compliance Officer.

Finance:

- A. Expenditures List: March 2023
0423-001: Motion was made by L. Curtiss seconded by L. Kellie to approve the March 2023 Expenditures List. All in favor. Motion carried unanimously.
- B. Balance Sheet: March 2023
0423-002: Motion was made by M. Voss seconded by T. Kohlman to approve the March 2023 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): March 2023
0423-003: Motion was made by K. Morris seconded by T. Kohlman to approve the March 2023 General Ledger. All in favor. Motion carried unanimously.
- D. CCBHC Revenue/Expenses
 - For information only.
- E. Audit Committee Report: March 2023 Payroll
 - For information only.

Consent Agenda:

- A. Full Service Board Meeting Minutes: March 2023
 - B. Committee of the Whole Meeting Minutes: April 2023
 - CW0423-001: Motion was made by M. Voss seconded by L. Kellie to approve \$1,365.00 for bus transport to Walk-A-Mile event. All in favor. Motion carried unanimously.
 - CW0423-002: Motion was made by L. Kellie seconded by K. Morris to approve the write off of client accounts in the amount of \$1,249.36. All in favor. Motion carried unanimously.
 - CW0423-003: Motion was made by R. Barnard seconded by B. Haggadone to contribute 50 % of the cost toward repairs to the boiler at Maple Grove, but no more than \$65,000.00 for the cost of the roof. 11 Ayes. 1 Ney. Motion carried.
 - CW0423-004: Motion was made by C. Howell seconded by B. Haggadone to move to two full board meetings a month rather than a COW and a full board. All in favor. Motion carried unanimously.
 - CW0423-005: Motion was made by B. Haggadone seconded by T. Kohlman to move the meetings to the first and third Thursdays at 5:30 pm effective June 1, 2023. All in favor. Motion carried unanimously.
- 0423-004: Motion was made by B. Haggadone seconded by J. Webb to approve the Consent Agenda which includes March 2023 Full Service Board Meeting Minutes and the April 2023 Committee of the Whole Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated April 11, 2023
0423-005: Motion was made by K. Morris seconded by L. Kellie to approve the policy revisions referenced in the attached minutes dated April 11, 2023. All in favor. Motion carried unanimously.
- B. Approve Policy Manual

0423-006: Motion was made by K. Morris seconded by M. Voss to approve the Policy Manual. All in favor. Motion carried unanimously.

C. CEO Contract

0423-007: Motion was made by J. Webb seconded by L. Kellie to approve the CEO Contract. All in favor. Motion carried unanimously.

D. Approve purchase of shed for Harmony Hall at a cost not to exceed \$9,731.96

0423-008: Motion was made by R. Barnard seconded by L. Kellie to approve the purchase of a shed for Harmony Hall at a cost not to exceed \$9,206.00. T. Kohlman abstained from voting and discussion due to a conflict of interest. Mr. Kohlman's company was included in the bids. 10 Ayes. Motion carried.

Discussion Items:

- A. CCBHC State Demonstration Participation:** The state has issued an opportunity to join the State CCBHC Demonstration effective October 1 2023. Lauren would like to move forward with participation. The SAMHA grant will also be in place to help with startup. There are some services that will need to be implemented before the begin date. There are hard deadlines for submitting intent to participate.

0423-009: Motion was made by L. Curtiss seconded by J. Webb to move forward with intent to become a CCBHC State Demonstration Site. All in favor. Motion carried unanimously.

Region 10 Update:

- L. Curtiss:
 - Tom Seilheimer implemented a project to reduce tobacco use. Region 10 was a leader amongst the nation.
 - Reviewed HSAG report. There were a couple areas of improvement noted but multiple areas where perfect scores were received. They will be looking into areas of improvement.

Committee Reports:

- A. Citizens Advisory Council:** Meeting minutes attached.
- B. Health & Safety Committee:** No meeting held.
- C. Recipient Rights Advisory Committee:** Meeting minutes attached.
- D. Harmony Hall Advisory Committee:** Meeting minutes attached.
- E. Golden Arrow:** Meeting minutes attached.
- F. Trauma Committee:** No meeting held.

CEO Report:

A. Monthly Report:

- Magnetic door holders have been added to the fire doors so the doors will be able to be propped open all the time. The doors will automatically close when the fire alarm is activated.
- Hawthorne Center is closing. They are remodeling two floors at Walter Reuther to allow for 32 beds for children. They also hope to add another 28 beds in the next couple of months. This will be temporary as they plan to have the new hospital complete in 2026.
- The state is moving away from the CAFS/PECFAS and implementing a new assessment. The agency will be looking into whether we want to be a pilot site.

- The county has Opioid dollars available and has asked if the agency would take lead in the planning of how they will be used.
- L. Curtiss reports the state is looking at having a conflict free access and planning implemented October 1, 2023. Lauren stated this model is in direct conflict to the CCBHC requirements.

Informational:

- A. Administrative Reports: None.
- B. Correspondence:
 1. Golden Arrow statement of activities
 2. Annual Summer Conference

Adjourn: B. Haggadone motioned to adjourn at 6:20 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board