

**FULL SERVICE BOARD
April 3, 2025 / 5:30 p.m.
Meeting Minutes**

The Lapeer County Community Mental Health Full Service Board met on Thursday, April 3, 2025 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Lori Curtiss
Donna Shelton
Brad Haggadone
Christina Russell
Greg Wise
Catherine Bostick
Mary Linn Voss
Mark Bachman

Brooke Sankiewicz – CEO
Laura Moore – CCO
Mandi Brace – Support Services Manager/recorder

Absent:

Cheryl Howell
Emma McQuillan – CFO
Rex Ziebarth

Guests: None.

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No members of the public were in attendance or spoke during public time.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

A. Staffing Report: March 2025

Approval of Meeting Minutes:

A. March 20, 2025 Full Service Board Meeting Minutes

0425-001: Motion was made by M. Voss seconded by J. Webb to approve the March 20, 2025 Full Service Board Meeting Minutes. Motion carried unanimously.

Action Items:

- A. Approve policy manual
0425-002: Motion was made by K. Morris seconded by M. Voss to approve the policy manual. All in favor. Motion carried unanimously.
- B. Approval to purchase Cyber Security Awareness Training Software through KnowBe4 will be \$15,690.70 for a 3-year term
0425-003: Motion was made by L. Curtiss seconded by J. Webb to approve the purchase of Cyber Security Awareness Training Software through KnowBe4 will be \$15,690.70 for a 3-year term. All in favor. Motion carried unanimously.
- C. Approval of the 2025 Risk Management Plan
0425-004: Motion was made by G. Wise seconded by B. Haggadone to approve the 2025 Risk Management Plan. All in favor. Motion carried unanimously.

Discussion Items:

- A. By-Laws: The draft By-Laws were presented. C. Bostick reviewed the proposed changes.
- B. Nominating Committee: C. Bostick has appointed L. Curtiss, G. Wise and C. Russell to the nominating committee with L. Curtiss serving as chairperson.
- C. Cancelling the next board meeting:
0425-005: Motion was made by L. Curtiss seconded by B. Haggadone to cancel the April 17, 2025 board meeting. All in favor. Motion carried unanimously.

CEO Report:

- MDHHS was notified by the Department of Health and Human Services (HHS) that federal grants related to the COVID-19 pandemic were cancelled as of April 1, 2025. This includes the COVID-19 Substance Use and Gambling Services grant.
 - Specifically for Lapeer County:
 - Lapeer CMH \$25,000 SUD Prevention programs: Botvins Life Skills, Adolescent Life Skills Change Company
 - Serenity House \$54,000 SUD Treatment: Recovery Community Organization Development and Expansion. As an SUD provider they were notified by R10.
 - R10 is seeking approval from the SUD oversight Policy Board and PIHP board for the use of PA2 funds to cover April services.

CCO Report:

- CMH has experienced recent power outages. The staff were very flexible to ensure services for persons served were still provided.
- The IDDT MiFast results were received. They scored 4.27 which is an increase from the past review.
- The Trauma Informed MiFast review took place last week. It went really well and we received good feedback.

Region 10 Update:

- New member joined Region 10, Reverend Rabon Turner.
- Determined the Interim CEO salary.

- Reviewed Milliman report and it provided support for the region's lawsuit. No recent updates on the lawsuit.
- Looking into the format of the SUD meetings. It is believed they fall under the Open Meetings ACT.
- Discussed a formal way to request PA2 funds.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: Meeting minutes attached.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: Meeting minutes attached.
- G. Standards Committee: Meeting minutes attached.

Informational/Correspondence:

- A. Profile Form – To be filled out annually
- B. The Code of Ethics is being revised and will be handed out for completion upon approval.

Adjourn: B. Haggadone motioned to adjourn at 6:17 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board