

The Lapeer County Community Mental Health Full Service Board met on Thursday, August 17, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Laird Kellie
Donna Shelton
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Ronald Barnard
Tom Kohlman
Cheryl Howell
Truman Mast

Lauren Emmons – CEO
Brooke Sankiewicz – CCO
Emma McQuillan – CFO
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent: None.

Guests:

Lisa Ruddy - Quality Improvement Supervisor
Tabitha Welch - CCBHC Director
Sandy Warda - Quality Specialist
Mary Bechill

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time:

- Mary Bechill addressed the board.

Changes to the Agenda: None.

Presentations:

- A. 3rd Qtr CCBHC Updates
- B. 3rd Qtr QI plan

0823-001: Motion was made by M. Voss seconded by B. Haggadone to approve the 3rd Qtr QI plan. All in favor. Motion carried unanimously.

Personnel Report:

- A. Staffing Report: July 2023

Finance:

- A. Expenditures List: July 2023
0823-002: Motion was made by J. Webb seconded by K. Morris to approve the July 2023 Expenditures. All in favor. Motion carried unanimously.
- B. Balance Sheet: July 2023
0823-003: Motion was made by L. Curtiss seconded by C. Howell to approve the July 2023 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): July 2023
0823-004: Motion was made by L. Curtiss seconded by K. Morris to approve the Proposed FY22-23 Budget Amendments. All in favor. Motion carried unanimously.
0823-005: Motion was made by L. Curtiss seconded by B. Haggadone to approve the July 2023 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: July 2023 Payroll
- For information.

Consent Agenda:

- A. Full Service Board Meeting Minutes: July 20, 2023
0823-006 Motion was made by K. Morris seconded by R. Barnard to approve the Full Service Board Meeting Minutes from July 20, 2023. All in favor. Motion carried unanimously.

Action Items:

- A. One-time payment to the post employment health benefit accounts
0823-007: Motion was made by K. Morris seconded by L. Kellie to approve the availability of funds to make one-time deposits to the employee's post-employment health benefit accounts in the amount of one, two or three thousand dollars based on the county approved amount. 5 Ayes, 6 Neys. Motion fails.
- B. Write off of client accounts in the amount of \$1,153.60
0823-008: Motion was made by R. Barnard seconded by L. Kellie to approve write off of client accounts in the amount of \$1,153.60. All in favor. Motion carried unanimously.
- C. One-time payment into the MERS fund in an amount up to \$750,000.00
0823-009: Motion was made by K. Morris seconded by C. Howell to approve the one-time payment into the MERS fund in an amount up to \$750,000.00. All in favor. Motion carried unanimously.

Discussion Items:

- A. September 21, 2023 Board Meeting:
0823-010: Motion was made by B. Haggadone seconded by T. Kohlman to cancel the September 21, 2023 Board Meeting. All in favor. Motion carried unanimously.

Region 10 Update:

- L. Curtiss reports the state is moving toward an annual contract rather than a rolling contract. There are four new bills that have been introduced. Region 10 has approved their quarterly plan.

Committee Reports:

- A. Citizens Advisory Council: No meeting held.
- B. Health & Safety Committee: Meeting minutes attached.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No minutes provided.
- E. Golden Arrow: No minutes provided.
- F. Trauma Committee: N/A

CEO Report:

- A. Monthly Report:
 - AICC will be moving to CMH on August 30th. In the process of reviewing the current contracts.
 - Working on the CCBHC Demonstration. Anticipating a decision on whether the agency will be approved August 25.
 - Signed a couple of MOUs with the Human Development Commission.
 - August 8 the Sheriff's department came to the agency to complete ALICE training with staff.

Informational:

- A. Administrative Reports:
 - 1. Golden Arrow Statement of Activities
- B. Correspondence:
 - 1. CEO Job Description

Adjourn: L. Kellie motioned to adjourn at 6:54 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board