



**FULL SERVICE BOARD
Meeting Minutes
December 21, 2023 / 5:30 p.m.**

The Lapeer County Community Mental Health Full Service Board met on Thursday, December 21, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Donna Shelton
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Truman Mast
Cheryl Howell
Ronald Barnard
Tom Kohlman
Laird Kellie

Lauren Emmons – CEO
Brooke Sankiewicz – CCO
Emma McQuillan – CFO
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent: None.

Guests:

Lisa Jolly - Recipient Rights Director
Sharon Smith
Ryan Smith

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda:

- 7.I Board Resolution
1223-012: Motion was made by M. Voss seconded by L. Kellie to approve the changes to the agenda. All in favor. Motion carried unanimously.

Presentations: None.

Finance:

- A. Expenditures List: November 2023
1223-013: Motion was made by K. Morris seconded by B. Haggadone to approve the November 2023 Expenditures. All in favor. Motion carried unanimously.
- B. Balance Sheet: November 2023
1223-014: Motion was made by C. Howell seconded by L. Kellie to approve the November 2023 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): November 2023
1223-015: Motion was made by T. Kohlman seconded by T. Mast to approve the November 2023 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: November 2023 Payroll
 - For information.

Approval of Meeting Minutes:

- A. December 7, 2023 Full Service Board Meeting Minutes
1223-016: Motion was made by B. Haggadone seconded by M. Voss to approve the December 7, 2023 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Transfer \$89,661.33, representing the first of three installments toward the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures
1223-017: Motion was made by L. Kellie seconded by J. Webb to transfer \$89,661.33, representing the first of three installments toward the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures. All in favor. Motion carried unanimously.
- B. Move to direct the executive committee to enter into contract negotiations with Brooke Sankiewicz to fill the position of CEO
1223-018: Motion was made by C. Howell seconded by T. Kohlman to direct the executive committee to enter into contract negotiations with Brooke Sankiewicz to fill the position of CEO. All in favor. Motion carried unanimously.
- C. Approve a payment to St. Clair County CMH for the FY23 ASO Contract in the amount of \$7,674.00
1223-019: Motion was made by L. Curtiss seconded by C. Howell to approve payment to St. Clair County CMH for the FY23 ASO Contract in the amount of \$7,674.00. All in favor. Motion carried unanimously.
- D. Approve the 2024 Marijuana Operation and Oversight Grant
1223-020: Motion was made by B. Haggadone seconded by T. Kohlman to approve the 2024 Marijuana Operation and Oversight Grant. All in favor. Motion carried unanimously.
- E. Approval to upgrade to the premium subscription of the Sage software at an increased cost of \$570.07 annually
1223-021: Motion was made by D. Shelton seconded by J. Webb to approve the upgrade to the premium subscription of the Sage software at an increased cost of \$570.07 annually. All in favor. Motion carried unanimously.
- F. FY24 Region 10 Contract
1223-022: Motion was made by R. Barnard seconded by L. Kellie to approve the FY24 Region 10 Contract. All in favor. Motion carried unanimously.
- G. Approve Region 10 SUD Prevention Contract Amendment #4

1223-023: Motion was made by R. Barnard seconded by B. Haggadone to approve the Region 10 SUD Prevention Contract Amendment #4. All in favor. Motion carried unanimously.

H. Approve Region 10 SUD Treatment Contract Amendment #1

1223-024: Motion was made by L. Curtiss seconded by C. Howell to approve the Region 10 SUD Treatment Contract Amendment #1. All in favor. Motion carried unanimously.

I. Board Resolution

1223-025: Motion was made by K. Morris seconded by T. Kohlman to adopt the following resolution for Larry Dean Smith. Roll call vote: L. Curtiss - Aye, T. Kohlman - Aye, B. Haggadone - Aye, L. Kellie - Aye, K. Morris - Aye, J. Webb - Aye, M. Voss - Aye, D. Shelton - Aye, T. Mast, R. Barnard - Aye, C. Howell - Aye, C. Bostick - Aye. All in favor. Motion carried unanimously.

LAPEER COUNTY CMH BOARD RESOLUTION

Whereas, Larry Dean Smith is a graduate of Wayne High School class of 1962 and an alumnus of Ferris State University class of 1966, earning a Bachelor of Science in Marketing. He served in the US Army from 1966 to 1968, assigned to NATO Forces in Germany and the Netherlands.

Whereas, Larry Dean Smith hired into the Genesee County Controllers Office in 1979 and in 1980 was hired by Genesee County Community Mental Health as their Chief Financial Officer. He was responsible for a \$90 million budget, supervised 32 staff members, and developed and monitored over 500 inpatient, residential, partial day, and individual service contracts. He was at the forefront of the deinstitutionalization of persons served, developing the first CMH contract with the then Michigan Department of Mental Health moving individuals out of Oakdale Regional Center to AIS homes in the community. He also developed and implemented an early retirement program at Genesee County CMH to reduce operating costs, retiring from Genesee County CMH in 2000 after 20 years of service.

Whereas, Larry Dean Smith started working as a consultant at Lapeer County CMH in 1996, continuing the deinstitutionalization of persons served, negotiating and developing contracts for the placement of Lapeer County residents from state institutions to AIS homes in the community. In 2000, he founded Contract Management Associates, Inc (CMA) and contracted with Lapeer County CMH providing the leadership that developed a finance department that operates at the highest level of professionalism, integrity, efficiency, and effectiveness. He has provided a total of 28 years of dedicated service to Lapeer County CMH.

Whereas, Larry Dean Smith is an unsung hero of the Michigan Public Mental Health System using his talents to assure fiscally sound CMH's that provide services to enhance the lives of the most vulnerable populations for the past 43 years.

Whereas, Larry Dean Smith married his wife Sharon in 1968 and they are celebrating 55 years together. Larry and Sharon have one daughter and 2 sons and 4 grandchildren. In their journey together, in addition to his public service, Larry was a restaurateur, operating

two Big Boy Restaurants in Lapeer and Romeo, and once maintained a Christmas Tree Farm growing and selling hundreds of trees.

Whereas, Larry Dean Smith is an avid hunter. During bird season he can be found roaming the prairies of the western United States and Saskatchewan or fields of rural Michigan. During deer season he is out on his back 40 searching for the elusive big buck.

Whereas, Larry Dean Smith Is an active member of his Church volunteering in their soup kitchen and food pantry assuring that people in need have access to food.

Whereas, Larry Dean Smith has retirement plans to travel, spend more time with family members and friends, and enjoy life.

Now, therefore let it be resolved, on December 21, 2023, the Lapeer County Community Mental Health Board expresses their deep appreciation to Larry Dean Smith for 28 years of faithful service to the citizens of Lapeer County, and wishes him well in his well-deserved retirement.

Discussion Items: None.

CEO Report:

- Lauren would like to wish the board a Merry Christmas and Happy New Year.

Region 10 Update:

- Reviewed performances. L. Curtiss will bring to a future meeting.

Informational/Correspondence:

- A. CMHAM Winter Conference
- B. January 2024 Calendar

Adjourn: T. Kohlman motioned to adjourn, seconded by B. Haggadone at 6:04 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board