

**FULL SERVICE BOARD
December 4th, 2025 / 5:30 p.m.
Meeting Minutes**

Present:

Kay Morris
Christina Russell
Greg Wise
Donna Shelton
Mark Bachman
Lori Curtiss
Cheryl Howell
Jerry Webb
Catherine Bostick

Brooke Sankiewicz – CEO
Emma McQuillan – CFO
Mandi Brace – Support Services Manager/recorder

Absent:

Brad Haggadone
Mary Linn Voss
Laura Moore – CCO

Guests:

Sarah Reynolds, Adult Clinical Case Management Supervisor
Christine Robertson, Adult Case Management Supervisor
Mary Wells, Adult Case Manager
Dena Kautz, Adult Case Manager
Christine McCullough, Adult Clinical Case Manager

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No members of the public were in attendance or spoke during public time.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

A. Staffing Report: November 2025

Approval of Meeting Minutes:

A. November 20, 2025 Full Service Board Meeting Minutes

1225-001: Motion was made by L. Curtiss seconded by M. Bachman to approve the November 20, 2025 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

A. Resolution for Mary Wells

1225-002: Motion was made by C. Howell seconded by K. Morris to pass the following resolution for Mary Wells. Roll call vote: L. Curtiss-Aye, M. Bachman-Aye, C. Russell-Aye, K. Morris-Aye, J. Webb-Aye, D. Shelton-Aye, G. Wise-Aye, C. Howell-Aye, C. Bostick. Motion carried unanimously.

RESOLUTION

Whereas, Mary Wells is a 1982 Graduate of Yale High School of Michigan. She earned her Bachelor of Social Work from the University of Michigan in May 2005. She graduated with high accumulations and was a member of Zeta Lambda National Honors Society in Social Work. She has been employed as a Case Manager for Lapeer County Community Mental Health since May of 2005; and

Whereas, Mary Wells served in numerous capacities that demonstrated her dedication and commitment to the individuals and families we serve. In addition to her foundational work as an Adult Case Manager, she fulfilled several roles including Children's Case Manager, Wraparound Facilitator, and was a participant in the Family Parenting Program. She demonstrated a strong willingness to learn and incorporate new evidenced-based practices to better meet the unique needs of the individuals she served including Enhanced Illness Management Recovery (EIMR) and Family Psychoeducation (FPE); and

Whereas, Mary Wells provided valuable service as a Union Representative. Her commitment to representing her colleagues with integrity and professionalism contributed to strengthening staff relationships and promoting a positive organizational culture; and

Whereas, Mary Wells has been married to her husband for 30 years and is the proud mother of four sons and a grandmother to eight. Mary takes great pride in the service of her family, as three of her children have honorably served in the United States military; and

Whereas, Mary Wells' life outside of work reflects her love of adventure, community, and family. She enjoys camping, music, riding ATVs, and has traveled widely—visiting many states, Ireland, and even taking a memorable train trip to California and back. Her greatest joy, however, continues to be spending time with her family. A pianist since childhood, Mary now plays for her church. She has also given generously of her time through volunteer work. Her spirit of service and connection has enriched every community she touches.

Now, Therefore let it be resolved, on this date, December 4th, 2025, the Lapeer County Community Mental Health Board expresses their deep appreciation to Mary Wells for her 20.5 years of faithful service at Lapeer County Community Mental Health, to the citizens of Lapeer County, and wishes her well in her well-deserved retirement.

- B.** Approve the Non-Subscription Contract List dated December 4, 2025 which includes the new Equine Escape contract and new Ordish AFC contract
1225-003: Motion was made by C. Howell seconded by G. Wise to approve the Non-Subscription Contract List dated December 4, 2025 which includes the new Equine Escape contract and new Ordish AFC contract. All in favor. Motion carried unanimously.
- C.** Appoint Brandon Waugh and Amanda Briseno to the Recipient Rights Committee
1225-004: Motion was made by D. Shelton seconded by K. Morris to appoint Brandon Waugh and Amanda Briseno to the Recipient Rights Committee. All in favor. Motion carried unanimously.

Discussion Items:

- A.** Draft By-Laws: Adding ad hoc committees as a standing committee. Please review. They will be on the January 15th agenda for approval.

CEO Report:

- Emma and Brooke met with the county Ad Hoc committee for the new building on November 21st. A Bond attorney (Eric McGlothlin) joined virtually to provide information to the commissioners that did not participate in the previous meeting. Motion was made by the committee to move forward with the RFP process and allow the CFO and County Controller to select a bond attorney and financial advisor. Motions will be presented at the December 18th BOC meeting. During this process, resolutions are a required action in the bond process and will need to be developed by the County Commissioner and CMH Board. County resolution shows commitment to the bond and the CMH resolution shows commitment to pay the county back.
- Bid opening is December 8th for the MDHHS building. Emma and Brooke will be present.
- Reminder our next board meeting is December 16th to accommodate the approval of construction vendor prior to BOC on the 18th.

Region 10 Update:

- Another region has filed a lawsuit against the procurement process. There are now three lawsuits. The hearing will likely be livestreamed so once the link is out, it will be shared with the board. It will be held in the Supreme Court chambers on the 8th and 9th if anyone would like to attend in person.
- The state has decided to send some of the local PA2 money to pay off Cobo Hall.

Committee Reports:

- A.** Citizens Advisory Council: Meeting minutes attached.
B. Health & Safety Committee: Meeting minutes attached.
C. Recipient Rights Advisory Committee: Meeting minutes attached.
D. Harmony Hall Advisory Committee: Meeting minutes attached.
E. Golden Arrow: Meeting minutes attached.
F. Trauma Committee: No meeting held in November.
G. Standards Committee: Meeting minutes attached.

Informational/Correspondence: None.

Adjourn: J. Webb motioned to adjourn at 5:58 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board