



FULL SERVICE BOARD
Meeting Minutes
January 18, 2024 / 5:30 p.m.

The Lapeer County Community Mental Health Full Service Board met on Thursday, January 18, 2024 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Catherine Bostick
Brad Haggadone
Jerry Webb
Truman Mast
Cheryl Howell
Ronald Barnard
William Hamilton
Laird Kellie

Lauren Emmons – CEO
Brooke Sankiewicz – CCO
Emma McQuillan – CFO
Mandi Brace – Executive Secretary/recorder

Absent:

Lori Curtiss
Donna Shelton
Mary Linn Voss

Guests:

Toni Emmons

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda:

- 8.J Board Resolution
0124-001: Motion was made by K. Morris seconded by L. Kellie to approve the changes to the agenda. All in favor. Motion carried unanimously.

Presentations: None.

Personnel Report:

- A. Staffing Report: December 2023

Finance:

- A. Expenditures List: December 2023
0124-002: Motion was made by B. Haggadone seconded by C. Howell to approve the December 2023 Expenditure List. All in favor. Motion carried unanimously.
- B. Balance Sheet: December 2023
0124-003: Motion was made by L. Kellie seconded by W. Hamilton to approve the December 2023 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): December 2023
0124-004: Motion was made by R. Barnard seconded by C. Howell to approve the December 2023 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: December 2023 Payroll
- For information.

Approval of Meeting Minutes:

- A. December 21, 2023 Full Service Board Meeting Minutes
0124-005: Motion was made by T. Mast seconded by L. Kellie to approve the December 21, 2023 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated January 9, 2024
0124-006: Motion was made by K. Morris seconded by J. Webb to approve the policy revisions referenced in the attached minutes dated January 9, 2024. All in favor. Motion carried unanimously.
- B. Payment for Zoom invoice in the amount of \$4,676.91
0124-007: Motion was made by W. Hamilton seconded by J. Webb to approve the payment for the Zoom invoice in the amount of \$4,676.91. All in favor. Motion carried unanimously.
- C. Write-off of client accounts in the amount of \$1,037.18
0124-008: Motion was made by L. Kellie seconded by K. Morris to approve the write-off of client accounts in the amount of \$1,037.18. All in favor. Motion carried unanimously.
- D. Maple Grove boiler tube replacement in the amount of \$64,703.60
0124-009: Motion was made by B. Haggadone seconded by W. Hamilton to approve the Maple Grove boiler tube replacement in the amount of \$64,703.60. All in favor. Motion carried unanimously.
- E. FY22-25 Strategic Plan Update
0124-010: Motion was made by B. Haggadone seconded by T. Mast to approve the FY22-25 Strategic Plan Update. All in favor. Motion carried unanimously.
- F. FY24 Accessibility Plan
0124-011: Motion was made by K. Morris seconded by L. Kellie to approve the FY24 Accessibility Plan. All in favor. Motion carried unanimously.
- G. FY24 Risk Management Plan
0124-012: Motion was made by K. Morris seconded by J. Webb to approve the FY24 Risk Management Plan. All in favor. Motion carried unanimously.
 - L. Kellie was absent for this motion.
- H. CEO Job Description
0124-013: Motion was made by R. Barnard seconded by W. Hamilton to approve the CEO Job Description. All in favor. Motion carried unanimously.

I. Approval of CEO Contract

0124-014: Motion was made by J. Webb seconded by C. Howell to approve the CEO Contract. All in favor. Motion carried unanimously.

J. Board Resolution

0124-015: Motion was made by C. Howell seconded by L. Kellie to adopt the following resolution for Lauren J Emmons. Roll call vote: W. Hamilton - Aye, B. Haggadone - Aye, L. Kellie - Aye, K. Morris - Aye, J. Webb - Aye, T. Mast - Aye, R. Barnard - Aye, C. Howell - Aye, C. Bostick - Aye. All in favor. Motion carried unanimously.

LAPEER COUNTY COMMUNITY MENTAL HEALTH BOARD RESOLUTION

Whereas, Lauren J Emmons is a high school graduate from Morenci Area High School in Morenci, Michigan. He graduated in 1979 with an Associate in Liberal Arts from John Wesley University and in 1980 with a Bachelor of Psychology and Social Work from Spring Arbor College. He graduated in 1985 with a Master of Social Work from Michigan State University (MSU). He has worked for Lapeer County Community Mental Health (LCCMH) since September 1985 and has served as the agency's Chief Executive Officer (CEO) since May of 2018; and

Whereas, Lauren J Emmons has been with LCCMH 38 of the department's 50 years. His list of successes started long before his years as CEO. He started his CMH career as an after-care therapist, providing outpatient counseling for people with private insurance and working to reintegrate people who came out of the Clinton Valley Center. Shortly after, he became the supervisor of a day treatment program that is known today as Harmony Hall. In 1989, Lauren became the supervisor for a new community-based program, Assertive Community Treatment (ACT), which LCCMH still operates to this day. In the early 90's, Lauren wrote a grant to expand services for children and families of LCCMH to include home-based programs in Lapeer County. Lauren was an advocate in the deinstitutionalization of person served by supporting the least restrictive living environment and increasing community-based support; and

Whereas, Lauren J Emmons was the driving force behind LCCMH's certification as a Certified Community Behavioral Health Clinic (CCBHC) Demonstration Site and Substance Abuse and Mental Health Services Administration (SAMSHA) grant award. His visionary leadership has expanded services to all populations by promoting integrated health and well-being. Lauren's commitment to enhancing mental health accessibility has left an impact, fostering a more comprehensive and inclusive approach to community care. His greatest accomplishment as CEO is LCCMH's recognition as a CCBHC; and

Whereas, Lauren J Emmons married his wife Toni in 1981 and they are celebrating 42 years together. Lauren and Toni have one son, two daughters, three grandchildren, and a beloved Dachshund; and

Whereas, Lauren J Emmons is an active member of his community. Lauren has sat on multiple boards at Lapeer First Presbyterian Church for over 20 years. He has been a board member for Lapeer Community Foundation and Family Literacy Center for over 10 years each and served on the Security Credit Union board for 20 years; and

Whereas, Lauren J Emmons has retirement plans to spend more time with family and friends, camp, and travel. He will continue to support his MSU Spartans. He will dedicate more time to his woodworking and looks forward to settling into his new home; and

Now, therefore let it be resolved, on January 18th, 2024 the Lapeer County Community Mental Health Board expresses their deep appreciation to Lauren J Emmons for 38 years of faithful service to the citizens of Lapeer County and wishes him many blessings in his well-deserved retirement.

Discussion Items:

- A. Q1 FY24 Dashboard Report: Reviewed by the board.

CEO Report:

- Lauren reports for the first time in his career he was served with a lawsuit by a previous contracted employee. It has been turned over to Risk Management.

Region 10 Update: The meeting is tomorrow.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: No meeting in December.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: N/A

Informational/Correspondence:

- A. February 2024 Calendar
- B. Board appointments ending in 2024: Lori Curtiss, Ron Barnard, Laird Kellie and Truman Mast.

Board Comments:

- Board members shared their appreciation to Lauren Emmons for his service and commitment to the agency and the community.

Adjourn: B. Haggadone motioned to adjourn, seconded by W. Hamilton at 7:42 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board