

**FULL SERVICE BOARD
June 19, 2025 / 5:30 p.m.
Meeting Minutes**

The Lapeer County Community Mental Health Full Service Board met on Thursday, June 19, 2025 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Lori Curtiss
Christina Russell
Greg Wise
Catherine Bostick
Mary Linn Voss
Mark Bachman
Cheryl Howell
Rex Ziebarth
Brad Haggadone
Donna Shelton

Brooke Sankiewicz – CEO
Laura Moore – CCO
Mandi Brace – Support Services Manager/recorder

Absent:

Emma McQuillan – CFO

Guests:

Lacey Klimek – Finance and Billing Supervisor

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No members of the public were in attendance or spoke during public time.

Changes to the Agenda:

- Remove item 5.E and move to the July meeting.
0625-009: Motion was made by C. Howell seconded by G. Wise to approve the changes to the agenda. All in favor. Motion carried unanimously.

Presentations: None.

Finance:

A. Expenditures List: May 2025

- 0625-010: Motion was made by B. Haggadone seconded by K. Morris to approve the May 2025 Expenditures. All in favor. Motion carried unanimously.
- B. Finance Report (Revenue/Expenses): April 2025
0625-011: Motion was made by R. Ziebarth seconded by L. Curtiss to approve the April 2025 Finance Report. All in favor. Motion carried unanimously.
- C. Addition to Region 10 Contract List
0625-012: Motion was made by K. Morris seconded by C. Howell to approve the addition to the Region 10 Contract List. All in favor. Motion carried unanimously.
- D. FY26 Subscription Contract List
0625-013: Motion was made by L. Curtiss seconded by J. Webb to approve the FY26 Subscription Contract List. All in favor. Motion carried unanimously.
- E. Non-Subscription Contract List date June 19, 2025: Move to July meeting.

Approval of Meeting Minutes:

- A. June 5, 2025 Full Service Board Meeting Minutes
0625-014: Motion was made by R. Ziebarth seconded by C. Russell to approve the June 5, 2025 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items: None.

Discussion Items: None.

CEO Report:

- Brooke has secured meetings with three architects to complete drawings of the MDHHS building in the next three weeks.
- The Complete Wellness Fair was yesterday. Due to the rain we had to move it indoors. There was a great turnout of vendors and visitors.
- The CCBHC site visit was on the 17th. They did not hold an exit interview but are scheduling a virtual one for June 25th. It seemed to have gone well.
- A photographer will be here on the 17th prior to the board meeting to take photos of any new board members, anyone that was missed last time or anyone that would like theirs redone.
- Deb Johnson, St. Clair CMH CEO, reached out to the trainer Susan Radwan that presented at the CMHA conference. She is completing an in-person training for her board members and has extended the offer to Lapeer's board members. It is a 2.5 hour training taking place at St. Clair CMH. They are considering three different date options. Wednesday July 16th 9-11:30 or 11:30-2pm, Friday July 18th 12:30-2 or 2-4:30 (there is already a R10 board meeting this day) or Thursday July 31st 9-11:30, 11:30-2 or 2-4:30.
- For those interested, the Region 10 Board meeting is tomorrow at 9am here in Lapeer in the Training Room.

Informational/Correspondence:

- A. July Calendar
- B. May 2025 Payroll
- C. April 2025 Balance Sheet

Adjourn: B. Haggadone motioned to adjourn at 5:54 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board