

**FULL SERVICE BOARD
March 6, 2025 / 5:30 p.m.
Meeting Minutes**

The Lapeer County Community Mental Health Full Service Board met on Thursday, March 6, 2025 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Lori Curtiss
Donna Shelton
Rex Ziebarth
Brad Haggadone
Christina Russell
Greg Wise
Catherine Bostick
Cheryl Howell
Mary Linn Voss

Brooke Sankiewicz – CEO
Laura Moore – CCO
Mandi Brace – Support Services Manager/recorder

Absent:

Emma McQuillan – CFO

Guests:

Brian Schmitt, Harmony Hall Supervisor
Carol Reed, Harmony Hall Member

Call to Order: The meeting was called to order by Chairperson Bostick at 5:28 p.m. The tag line was recited and roll was called.

Public Time:

- Brian and Carol spoke about the Clubhouse Open house being held on May 23rd from 12-2pm. Also on July 31st the Clubhouse is hosting a ball at the Lapeer Country Club to celebrate their 30th anniversary. They are taking donations for gowns and suits.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

- A. Staffing Report: February 2025

Approval of Meeting Minutes:

- A. February 20, 2025 Full Service Board Meeting Minutes
0325-001: Motion was made by K. Morris seconded by L. Curtiss to approve the February 20, 2025 Full Service Board Meeting Minutes with all noted changes. All in favor. Motion carried unanimously.

Action Items:

- A. Approve Docusign Software at an annual cost of \$8,897.86 for 15 users
0325-002: Motion was made by G. Wise seconded by R. Ziebarth to approve the Docusign Software at an annual cost of \$8,897.86 for 15 users. All in favor. Motion carried unanimously.
- B. Approval of the Subscription Contract List date March 6, 2025
0325-003: Motion was made by B. Haggadone seconded by R. Ziebarth to approve the Subscription Contract List date March 6, 2025. All in favor. Motion carried unanimously.

Discussion Items:

- A. Strategic Plan 6-month Update: Brooke reviewed updates.
- B. CEO Evaluation: C. Bostick requested input from the board on the evaluation process and format. Positive feedback received. One suggestion was to get the self-evaluation beforehand to allow for comment from the board.

CEO Report:

- Genoa pharmacist is leaving for a work from home clinical pharmacist role on Friday. A new pharmacist has been hired and comes highly recommended.
- The county has selected a new Health Director. They are in the process of interviewing for a new HR Director. Appointments for our board should take place at the March 27th BOC meeting.
- Region 10 interim CEO has inquired on the items that Lapeer still needed follow up on. The two topics discussed were SUD billing and same day access for CCBHC individuals. Region 10 is supposed to have an implementation plan 60 days from Oct 1st. The CEO meetings have been restructured for Monday to have further discussion.
- MDHHS stakeholder engagement solicitation survey has been received. Through this survey, MDHHS is seeking recommendations and feedback for improving the program and updating the contracts. MDHHS wants input from people enrolled in the specialty behavioral health Medicaid program and their families, as well as advocacy groups, community-based organizations, health care and other providers, health systems, health plans and other interested parties as it relates to their access to service through the PIHP. Lori and I were only able to review the first 6 questions as they had to be completed before moving on and neither of us have completed the survey.
- Two great compliments were received about CMH yesterday. One was from an employee that works for central dispatch. She attended our supervisor effective management training back in Sept and commended the positive work environment and employee relationships from CMH employees. Courtney, the Project Director at the county shared that CMH had the highest participation in the county survey.

CCO Report:

- A. December 2024 Employment Rates: Laura reviewed.
- B. Laura provided the following updates:

- Triage has reached out to three different schools currently. Taylor will be reaching out to home schoolers as well.
- Taylor has also been spending time at central dispatch and discussing a possible MOU to follow-up on suicide calls.
- Discussed how Trauma Informed Care is also about how trauma affects our staff, not just persons served. Will be looking at this during the MiFast review.

Region 10 Update:

- Discussing transition planning and what is going on with the survey to come up with a plan to take to the board.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: No meeting held in February.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: No meeting held in February.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: Meeting minutes attached.
- G. Standards Committee: Meeting minutes attached.

Informational/Correspondence:

- A. 2025 PAC Campaign

Adjourn: B. Haggadone motioned to adjourn at 6:43 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board