



FULL SERVICE BOARD
November 21, 2024 / 5:30 p.m.
Meeting Minutes

The Lapeer County Community Mental Health Full Service Board met on Thursday, November 21, 2024 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Kay Morris
Jerry Webb
Mary Linn Voss
Lori Curtiss
Donna Shelton
Catherine Bostick
Rex Ziebarth
Brad Haggadone
Truman Mast
Cheryl Howell

Brooke Sankiewicz – CEO
Laura Moore – CCO
Emma McQuillan – CFO
Mandi Brace – Support Services Manager/recorder

Absent:

Christina Russell
William Hamilton

Guests:

Lisa Ruddy, Quality Improvement Supervisor
Tabitha Welch, CCBHC Project Director
Kristen Schank, Data Management Coordinator
Gary Howell, County Commissioner

Call to Order: The meeting was called to order by Vice Chairperson Haggadone at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No members of the public spoke during public time.

Changes to the Agenda: None.

Presentations:

- A. Lisa Ruddy – CARF QIP
- B. Lisa Ruddy – 4th Qtr FY24 QI Plan

1124-005: Motion was made by L. Curtiss seconded by J. Webb to approve the 4th Qtr FY24 QI Plan. All in favor. Motion carried unanimously.

C. Tabitha Welch – 4th Qtr FY24 CCBHC Updates

D. Kristen Schank – 3rd Qtr FY24 PI Report

Finance:

A. Expenditures List: October 2024

1124-006: Motion was made by B. Haggadone seconded by T. Mast to approve the October 2024 Expenditures. All in favor. Motion carried unanimously.

B. Audit Committee Report: October 2024 Payroll

Approval of Meeting Minutes:

A. November 7, 2024 Full Service Board Meeting Minutes

1124-007: Motion was made by M. Voss seconded by L. Curtiss to approve the November 7, 2024 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

A. Approve 2025 Meeting Schedule

1124-008: Motion was made by R. Ziebarth seconded by J. Webb to approve the 2025 Meeting Schedule for posting. All in favor. Motion carried unanimously.

Discussion Items: None.

CEO Report:

- Would like to gather feedback if anyone would be interested in utilizing a tablet during the meeting rather than a printed packet. They can be provided during the meeting if desired. Please e-mail Mandi or Brooke if interested.
- Looking for feedback on having the annual reports completed all on one day. All members of the board provided positive feedback.
- The Associate Director of Community Mental Health Association of Michigan, Alan Bolter, has asked if we would like his presence at a board meeting to discuss important topics such as election outcome and what it means moving forward, lame duck session, make up of legislature next year (with Republican's taking back the House), Medicaid shortfall, CFAP, Waskul, etc... 20-30 minutes in-person based on weather or virtual.
- Updates on Health Department move- Final projected cost for Children's, Autism and MSU extension renovations was \$210-\$280K. This is not in our budget, therefore, we are moving forward with Plan C. Children's Department will be moving to the Health Department. Autism will spread out in Maple Grove to be able to expand their services.
- The Board of Commissioners approved today the Data/IT position requested from Sandy's department and the recommended audit firm Roslund. They also approved the extension of the union contract and noted amendments. I have not seen a final copy of the approved amendments.
- No updates to the MDHHS contract. Still working off of FY24 contract.

Informational/Correspondence:

A. 4th Qtr FY24 Dashboard Report

Adjourn: B. Haggadone motioned to adjourn at 6:30 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: K. Morris

K. Morris, Secretary of the Board