

The Lapeer County Community Mental Health Full Service Board met on Thursday, October 5, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Laird Kellie
Donna Shelton
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Cheryl Howell
Ronald Barnard

Lauren Emmons – CEO
Brooke Sankiewicz – CCO
Emma McQuillan – CFO
Mandi Brace – Executive Secretary/recorder

Absent:

Larry Smith – Financial Consultant
Tom Kohlman
Truman Mast

Guests:

Lisa Jolly - Recipient Rights Officer
Martha Hall - Children's Clinical Supervisor
Jennifer Bechtel - Children's Case Management Supervisor
Taylor Volpe - MICS/Triage Supervisor
Kevin Mountz - Employment Services Supervisor
Cheryl Bartel, ACTP Case Manager
Laura Moore, ACTP Supervisor

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Lisa Jolly - Recipient Rights Annual Training
- B. Martha Hall/Jennifer Bechtel - Children's Services Annual Report
- C. Taylor Volpe - MICS/Triage Annual Report
- D. Kevin Mountz - Employment Services Annual Report

Finance:

- A. Expenditures List: August 2023
1023-001: Motion was made by L. Curtiss seconded by J. Webb to approve the August 2023 Expenditures. All in favor. Motion carried unanimously.
- B. Balance Sheet: August 2023
1023-002: Motion was made by B. Haggadone seconded by M. Voss to approve the August 2023 Balance Sheet. All in favor. Motion carried unanimously.
- C. General Ledger (Revenue/Expenses): August 2023
1023-003: Motion was made by L. Curtiss seconded by K. Morris to approve the FY23 budget amendment. All in favor. Motion carried unanimously.
1023-004: Motion was made by M. Voss seconded by L. Kellie to approve the August 2023 General Ledger. All in favor. Motion carried unanimously.
- D. Audit Committee Report: August 2023 Payroll
 - For information.

Personnel Report:

- A. Staffing Report: September 2023

Approval of Meeting Minutes:

- A. Full Service Board Meeting Minutes: September 7, 2023
1023-005: Motion was made by B. Haggadone seconded by J. Webb to approve the September 7, 2023 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated September 12, 2023
1023-006: Motion was made by K. Morris seconded by M. Voss to approve the policy revisions referenced in the attached Standards Committee minutes dated September 12, 2023. All in favor. Motion carried unanimously.
- B. Region 10 Contract Amendment #9
1023-007: Motion was made by R. Barnard seconded by C. Howell to approve the Region 10 Contract Amendment #9. All in favor. Motion carried unanimously.
- C. Interagency Cash Transfer Agreement between Michigan Rehabilitation Services and Lapeer County Community Mental Health in the amount of \$35,100.00
1023-008: Motion was made by L. Curtiss seconded by K. Morris to approve the Interagency Cash Transfer Agreement between Michigan Rehabilitation Services and Lapeer County Community Mental Health in the amount of \$35,100.00. All in favor. Motion carried unanimously.
- D. Write-off client accounts in the amount of \$3,487.91
1023-009: Motion was made by L. Kellie seconded by R. Barnard to approve the write-off client accounts in the amount of \$3,487. All in favor. Motion carried unanimously.

E. Region 10 SUD Contract

1023-010: Motion was made by K. Morris seconded by J. Webb to approve the Region 10 SUD Contract date August 31, 2023 through September 30, 2024. All in favor. Motion carried unanimously.

Discussion Items: None.

CEO Report:

- A. Written report dated October 5, 2023 was provided.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
B. Health & Safety Committee: Meeting minutes attached.
C. Recipient Rights Advisory Committee: Meeting minutes attached.
Action: Approve the Recipient Rights budget for FY24
1023-011: Motion was made by M. Voss seconded by B. Haggadone to approve the Recipient Rights budget for FY24. All in favor. Motion carried unanimously.
D. Harmony Hall Advisory Committee: Meeting minutes attached.
E. Golden Arrow: Meeting minutes attached.
F. Trauma Committee: N/A

Informational/Correspondence:

- A. October Calendar
B. Reminder: Boardworks October 10th at 5:30 pm. Topic: Management – Current and Future Funding for CMHSPs and PIHPs

Adjourn: B. Haggadone motioned to adjourn at 6:56 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: K. Morris, Secretary

K. Morris, Secretary of the Board