

**FULL SERVICE BOARD
September 18, 2025 / 5:30 p.m.
Meeting Minutes**

Present:

Kay Morris
Jerry Webb
Christina Russell
Greg Wise
Catherine Bostick
Mary Linn Voss
Donna Shelton
Brad Haggadone
Mark Bachman
Lori Curtiss

Brooke Sankiewicz – CEO
Laura Moore – CCO
Emma McQuillan – CFO
Mandi Brace – Support Services Manager/recorder

Absent:

Cheryl Howell

Guests:

Lisa Ruddy, Quality Improvement Supervisor

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: No members of the public were in attendance or spoke during public time.

Changes to the Agenda:

- Discussion and potential action to the October 2nd meeting
 - Harmony Hall Van
- 0925-008: Motion was made by B. Haggadone seconded by K. Morris to approve the changes to the agenda. All in favor. Motion carried unanimously.

Presentations:

- A. Lisa Ruddy – Annual Corporate Compliance Training

Finance:

- A. Expenditures List: August 2025
0925-009: Motion was made by L. Curtiss seconded by J. Webb to approve the August 2025 Expenditures. All in favor. Motion carried unanimously.
- B. Finance Report (Revenue/Expenses): July 2025

0925-010: Motion was made by M. Voss seconded by D. Shelton to approve the July 2025 Finance Report. All in favor. Motion carried unanimously.

Approval of Meeting Minutes:

A. September 4, 2025 Full Service Board Meeting Minutes

0925-011: Motion was made by K. Morris seconded by C. Howell to approve the September 4, 2025 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

Action Items:

A. FY26 Accessibility Plan

0925-012: Motion was made by L. Curtiss seconded by J. Webb to approve the FY26 Accessibility Plan. All in favor. Motion carried unanimously.

B. FY25 Budget Amendment

0925-013: Motion was made by G. Wise seconded by B. Haggadone to approve the FY25 Budget Amendment. All in favor. Motion carried unanimously.

C. Discussion and potential action to the October 2nd meeting

0925-014: Motion was made by G. Wise seconded by B. Haggadone to cancel the October 2, 2025 board meeting. All in favor. Motion carried unanimously.

D. Harmony Hall Van

0925-015: Motion was made by G. Wise seconded by K. Morris to approve the purchase of a replacement van for Harmany Hall at a cost to CMH of under \$2,000.00 due to a current van being totaled by the insurance company. All in favor. Motion carried unanimously.

Discussion Items: None.

CEO Report:

- The Building Authority Committee met on Sept 10th. An attorney was present for the meeting to discuss bond options: Millage, Limited Tax Bond or through a Building Authority Committee. The committee wanted to present the information to the Properties Committee and let them decide how to proceed. It was presented at the Properties Committee on Sept 12th. Properties Chair, Commissioner Zender, wanted to follow up with BOC chair, Commissioner Howell. They will be developing an ad hoc committee to move the process along.
- Brooke attended Walk a Mile at the capital yesterday. Not as many in participation as in years past and the focus was on the procurement process. All CMHs from the region were present. We were able to meet with Rep Phil Green. This main discussion was about the procurement process. He states that he is recommending the procurement must be approved through legislation rather than a recommended change through MDHHS. This would prolong the process.
- Our marketing staff, Lauren Greschaw, would like to complete a monthly interview of our board members for our internal newsletter as a way for staff to get to know the board. We have had a few participants, but we need one for every month if anyone is available for October, November and December. She will reach out by email to coordinate an interview by phone or email.
- Region 10 board meeting is tomorrow at 9:00 am at GHS.

Informational/Correspondence:

A. October Calendar

B. August 2025 Payroll

C. July 2025 Balance Sheet

Adjourn: B. Haggadone motioned to adjourn at 6:44 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board