

**FULL SERVICE BOARD**  
**September 4<sup>th</sup>, 2025 / 5:30 p.m.**  
**Meeting Minutes**

**Present:**

Kay Morris  
Jerry Webb  
Christina Russell  
Greg Wise  
Catherine Bostick  
Mary Linn Voss  
Donna Shelton  
Cheryl Howell  
Brad Haggadone  
Mark Bachman

Brooke Sankiewicz – CEO  
Laura Moore – CCO  
Emma McQuillan – CFO  
Mandi Brace – Support Services Manager/recorder

**Absent:**

Lori Curtiss

**Guests:**

Brian Schmitt, Harmony Hall Clubhouse Director  
Jennifer, Harmony Hall Clubhouse Member

**Call to Order:** The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

**Public Time:** No members of the public were in attendance or spoke during public time.

**Changes to the Agenda:**

- 4.A Presentation from Harmony Hall
- 8.B Board vacancy and loss of board member  
0925-001: Motion was made by G. Wise seconded by C. Howell to approve the changes to the agenda. All in favor. Motion carried unanimously.

**Presentations:**

A. Brian and Jennifer - Harmony Hall Ball

**Personnel Report:**

A. Staffing Report: August 2025

### **Approval of Meeting Minutes:**

- A. August 21, 2025 Full Service Board Meeting Minutes  
0925-002: Motion was made by C. Russell seconded by J. Webb to approve the August 21, 2025 Full Service Board Meeting Minutes. All in favor. Motion carried unanimously.

### **Action Items:**

- A. Approve the request to amend the Table of Organization and reclassify an existing General Clerk (Pay Grade 13) to a Medical Assistant (MA) (Pay Grade 14)  
0925-003: Motion was made by K. Morris seconded by C. Howell to approve the request to amend the Table of Organization and reclassify an existing General Clerk (Pay Grade 13) to a Medical Assistant (MA) (Pay Grade 14). All in favor. Motion carried unanimously.
- B. Approve write offs of person served accounts in the amount of \$1023.70  
0925-004: Motion was made by . Voss seconded by J. Webb to approve the write offs of person served accounts in the amount of \$1023.70. All in favor. Motion carried unanimously.
- C. Approve the amended rate for Protocall on the FY26 Subscription Contract List dated September 4, 2025  
0925-005: Motion was made by C. Russell seconded by C. Howell to approve the amended rate for Protocall on the FY26 Subscription Contract List dated September 4, 2025. All in favor. Motion carried unanimously.
- D. Approve the updated contract for Lapeer Community Schools on the FY26 Non-Subscription Contract List dated September 4, 2025  
0925-006: Motion was made by J. Webb seconded by K. Morris to approve updated contract for Lapeer Community Schools effective October 1, 2025 on the FY26 Non-Subscription Contract List dated September 4, 2025. Roll call vote: M. Bachman-Aye, B. Haggadone-Nay, C. Russell-Aye, K. Morris-Aye, J. Webb-Aye, M. Voss-Nay, D. Shelton, Aye, G. Wise-Nay, C. Howell-Aye, C. Bostick-Aye . Motion carried.

### **Discussion Items:**

- A. FY25 Strategic Plan Update: Brooke reviewed the updates.
- B. Board vacancy and loss of board member: Board member, Rex Ziebarth passed away last week. This creates a vacancy on our board so if there are any referrals, please have them turn in their applications. Catherine would like to take up a collection to purchase a brick for the courthouse in his memory.

### **CEO Report:**

- No updates to the budget cuts were received at the Directors Forum this week. Debbie Stabenow spoke with the governor about her concerns of the bid out. Debbie will also be speaking at Walk a Mile on the 17th. There are currently five alternative models of the procurement process being presented. Conflict Free Access and Planning has been put on the back burner for months but has been added to the procurement bid out and written as the health care provider would be responsible for providing the treatment planning portion of the services. There was some discussion about the One Big Beautiful Bill components including the Rural Health Transformation. Part of that is a \$50B relief fund intended to offset some of the losses in clinics and providers as a result of the new health care provisions. It is intended to address health concerns with less staff and less money. States would need to complete an application to seek funding. The big push is the use of AI.

- After adding GPS to the vehicle, we are now able to review a dashboard report of our CMH vehicles and address any concerns or unsafe measures. If found we will be addressing with supervisors and staff.

#### **CCO Report:**

- Harmony Hall will be welcoming an intern this fall.
- Stepping Stone held their field day last Friday.
- We have an ADOS screener starting on Monday filling a long time vacancy. They will be completing OBRA screenings also.
- A lot of the SUD and Co-Occurring staff will be attending the SUD and Co-Occurring Conference next week.
- Prescribers are now prescribing Medication Assisted Treatment for alcohol and opiate use.
- Staff will be completing trainings required to complete the hospital screenings.

#### **Region 10 Update:**

- Region 10 continues to wait and see how things are going to move forward with the lawsuit filed against the procurement process.

#### **Committee Reports:**

- A. Citizens Advisory Council: Meeting minutes attached.  
Action: Appoint Douglas Taylor to the Citizens Advisory Council.  
0925-007: Motion was made by C. Russell seconded by B. Haggadone to appoint Douglas Taylor to the Citizens Advisory Council. All in favor. Motion carried unanimously.
- B. Health & Safety Committee: No meeting held in August.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: No meeting held in August.
- G. Standards Committee: Meeting minutes attached.

#### **Informational/Correspondence:**

- A. CMHAM Fall Conference

**Adjourn:** B. Haggadone motioned to adjourn at 6:32 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Support Services Manager/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board