

The Lapeer County Community Mental Health Full Service Board met on Thursday, September 7, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Laird Kellie
Donna Shelton
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Tom Kohlman
Truman Mast

Lauren Emmons – CEO
Brooke Sankiewicz – CCO
Emma McQuillan – CFO
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Cheryl Howell
Ronald Barnard

Guests:

Lisa Ruddy - Quality Improvement Supervisor
Mary Bechill

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations:

- A. Lisa Jolly - Recipient Rights Annual Training: Lisa was unable to present and this presentation will be moved to a meeting in October.
- B. Lisa Ruddy - RSA Survey Report
- C. Lisa Ruddy - Adverse Benefit Determination Trend Report

Personnel Report:

- A. Staffing Report: August 2023

Finance:

- A. FY23-24 Proposed Budget
0923-001: Motion was made by B. Haggadone seconded by T. Kohlman to approve the FY23-24 Proposed Budget. All in favor. Motion carried unanimously.
- B. FY23-24 Contract List
0923-002: Motion was made by K. Morris seconded by T. Kohlman to approve the FY23-24 Contract List. All in favor. Motion carried unanimously.

Consent Agenda:

- A. Full Service Board Meeting Minutes: August 17, 2023
0923-003: Motion was made by M. Voss seconded by B. Haggadone to approve the Full Service Board Minutes from August 17, 2023. All in favor. Motion carried unanimously.

Action Items:

- A. Approval of CEO Job Description
0923-004: Motion was made by L. Curtiss seconded by J. Webb to approve the CEO Job Description. All in favor. Motion carried unanimously.
- B. Approval of ACT office space construction project in the amount of \$38,800.00
0923-005: Motion was made by T. Kohlman seconded by B. Haggadone to approve the ACT office space construction project in the amount of \$38,800.00. All in favor. Motion carried unanimously.
- C. Approval of CCBHC budgeted positions
0923-006: Motion was made by K. Morris seconded by J. Webb to approve the CCBHC budgeted positions. All in favor. Motion carried unanimously.
- D. Approval of the additional payment to Family Building Company for services provided in the amount of \$3,300.00
0923-007: Motion was made by B. Haggadone seconded by L. Curtiss to approve the additional payment to Family Building Company for services provided in the amount of \$3,300.00. All in favor. Motion carried unanimously.

Discussion Items: None.

Region 10 Update:

- Region 10 is back to having a quarterly update training. It is scheduled for November 17th at 9:00 am at the Lapeer Country Club. The topic has not yet been decided.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- Action: Appoint Siu-Mui Bogert to the Citizens Advisory Council
0923-008: Motion was made by M. Voss seconded by B. Haggadone to appoint Siu-Mui Bogert to the Citizens Advisory Council. All in favor. Motion carried unanimously.
- B. Health & Safety Committee: No meeting held.
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.

- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: N/A

CEO Report:

A. Monthly Report:

- Lapeer CMH has been accepted into the CCBHC Demonstration program.
- If any board member is interested in attending the fall conference, contact Mandi as soon as possible.

Informational:

A. Administrative Reports:

1. FY23 Network Provider Monitoring Report

B. Correspondence:

1. September Calendar
2. Reminder: Boardworks September 12th at 5:30 pm. Topic: Ensuring a Consumer Focus

Adjourn: B. Haggadone motioned to adjourn at 6:32 pm.

Respectfully submitted,

Prepared by: Mandi Brace

Mandi Brace, Executive Secretary/recorder

Approved by: Kay Morris

K. Morris, Secretary of the Board