



FULL SERVICE BOARD
Meeting Minutes
July 20, 2023 / 5:30 p.m.

The Lapeer County Community Mental Health Full Service Board met on Thursday, July 20, 2023 in the Boardroom, 1570 Suncrest Drive, Lapeer, MI.

Present:

Mary Linn Voss
Kay Morris
Laird Kellie
Donna Shelton
Catherine Bostick
Brad Haggadone
Lori Curtiss
Jerry Webb
Ronald Barnard
Truman Mast

Lauren Emmons – CEO
Emma McQuillan – CFO
Larry Smith – Financial Consultant
Mandi Brace – Executive Secretary/recorder

Absent:

Tom Kohlman
Cheryl Howell
Brooke Sankiewicz – CCO

Guests: None.

Call to Order: The meeting was called to order by Chairperson Bostick at 5:30 p.m. The tag line was recited and roll was called.

Public Time: None.

Changes to the Agenda: None.

Presentations: None.

Personnel Report:

A. Staffing Report: June 2023

Finance:

A. Expenditures List: June 2023

0723-001: Motion was made by K. Morris seconded by R. Barnard to approve the June 2023 Expenditures. All in favor. Motion carried unanimously.

B. Balance Sheet: June 2023

0723-002: Motion was made by M. Voss seconded by J. Webb to approve the June 2023 Balance Sheet. All in favor. Motion carried unanimously.

C. General Ledger (Revenue/Expenses): June 2023

0723-003: Motion was made by K. Morris seconded by L. Kellie to approve the June 2023 General Ledger. All in favor. Motion carried unanimously.

D. Audit Committee Report: June 2023 Payroll

- For information

E. FY22 Compliance Examination

0723-004: Motion was made by L. Curtiss seconded by J. Webb to approve the FY22 Compliance Examination. All in favor. Motion carried unanimously.

Consent Agenda:

A. Full Service Board Meeting Minutes: June 15, 2023

0723-005: Motion was made by B. Haggadone seconded by T. Mast to approve the Full Service Board Meeting Minutes from June 15, 2023. All in favor. Motion carried unanimously.

Action Items:

A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated July 11, 2023

0723-006: Motion was made by K. Morris seconded by M. Voss to approve the policy revisions referenced in the attached minutes dated July 11, 2023. All in favor. Motion carried unanimously.

B. MDHHS Amendment #2

0723-007: Motion was made by L. Curtiss seconded by J. Webb to approve the MDHHS Amendment #2. All in favor. Motion carried unanimously.

C. Approve renewal of Square 9 software in the amount of \$3,836.20

0723-008: Motion was made by R. Barnard seconded by L. Kellie to approve the renewal of Square 9 software in the amount of \$3,836.20. All in favor. Motion carried unanimously.

D. Approve the request to complete the project listed and the general contractor hourly rate when enhanced maintenance services are needed identified in this request at a cost not to exceed \$81,000.00

0723-009: Motion was made by M. Voss seconded by R. Barnard to approve the request to complete the projects listed with the exception of the painting of the exterior building at a cost not to exceed \$66,700.00 and the general contractor hourly rate of \$62.40 when enhanced maintenance services are needed with a review of the general contractor cost in six months. All in favor. Motion carried unanimously.

E. Transfer \$89,661.34, representing the third of three installments toward the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures

0723-010: Motion was made by L. Curtiss seconded by K. Morris to transfer \$89,661.34, representing the third of three installments toward the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures. All in favor. Motion carried unanimously.

Discussion Items: None.

Region 10 Update: Next meeting is tomorrow.

Committee Reports:

- A. Citizens Advisory Council: Meeting minutes attached.
- B. Health & Safety Committee: N/A
- C. Recipient Rights Advisory Committee: Meeting minutes attached.
- D. Harmony Hall Advisory Committee: Meeting minutes attached.
- E. Golden Arrow: Meeting minutes attached.
- F. Trauma Committee: N/A

CEO Report:

A. Monthly Report:

- Lapeer's Individual Placement and Support (IPS) program received the following recognition at the Annual IPS Summit 7/17, 18:
 - Ranked 5th out of 25 sites for Employment Rate for program participants for FY '23 to date (60.5%)
 - Ranked 6th out of 25 sites for Successful Closures (employed at time of closure to program) FY '23 to date (11.46%)
 - Employment Specialist Kelly Turner received the IPS/MRS partnership award based on a nomination from Lapeer's MRS assigned counselor, Sherri Lavery.
 - Supervisor Kevin Mountz received the IPS Supervisor of the Year award.
- The agency received feedback on the CCBHC application. There are 15 requests for more information due on Monday.
- The governor proposed in the final budget a \$2285,129,600.00 increase on the CCBHC line item totaling \$386,381,700.00.

Informational:

- A. Administrative Reports:
 - 1. 3rd Qtr Dashboard Reports
- B. Correspondence:
 - 1. CEO Job Posting
 - 2. CEO Search Timeline
 - 3. August Calendar

Adjourn: B. Haggadone motioned to adjourn at 6:07 pm.

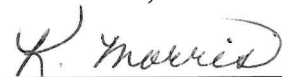
Respectfully submitted,

Prepared by: _____



Mandi Brace, Executive Secretary/recorder

Approved by: _____



K. Morris, Secretary of the Board